PROCEDURE FOR E-PAYMENT OF HOSTEL FEES AND HOSTEL DEPOSIT FOR F.Y. B. TECH. A.Y. 2022-23 (BOYS AND GIRLS)

THROUGH "SB COLLECT" FACILITY (SBI)

STEPS		
1	Visit	www.onlinesbi.com
2	Click	SB COLLECT (6th option from left hand side on horizontal bar)
3	Tick	I have read and accepted terms and conditions stated above.
4	State of Corporate/Institution	* MAHARASHTRA
5	Type of Corporate/Institution	EDUCATIONAL INSTITUTIONS
6	Educational Institutions Name	COLLEGE OF ENGINEERING, PUNE
7	Select Payment Category	ANY CATEGORY HOSTEL FEES/ADHOC FEE
8	MIS/ROLL NO/MERIT NO	ENTER YOUR MIS NO./MERIT NUMBER
9	FULL NAME OF THE STUDENT	ENTER YOUR FULL NAME
10	DATE OF BIRTH	ENTER DATE OF BIRTH
11	MOBILE NO	ENTER MOBILE NO
12	NAME OF THE DEPT/BRANCH	ENTER NAME OF BRANCH
13	PLEASE ENTER YOUR EARLIER PAID FEE AMOUNT	0
14	CAST CATEGORY	ENTER YOUR CATEGORY (FOR EXAMPLE OPEN/SC/ST/NT/OBC/NRI/GOI etc)
15	SCHOLARSHIP NAME	responsible to the second of t
16	HOSTEL FEE/ ADHOC FEE	Rs. 40,000/- (i.e 35,000 hostel fee plus 5,000 depoit) for Regular students.
		Rs. 1,05,000/- (i.e 1,00,000 hostel fee plus 5,000 deposit) for NRI/PIO/GULF students.
17	FINE	0
18	Remarks	Hostel Fees Plus Deposit A.Y. 2022-23

CHIEF RECTOR

COEP TECHNOLOGICAL UNIVERSITY

HOSTEL CAMPUS

Date:-29/10/2022

HOSTEL ROOM ALLOTMENT PROCEDURE 2022-23 (BOYS)

Welcome to COEP Hostel.....

- Process-1 (Venue:- Boys Mess)
 - ✓ First collect Room allotment letter 2022-23 and Hostel Identity card form, Inventory form from Hostel Xerox Store.
 - ✓ All the particulars on form are mandatory and should be filled properly and paste your colored photograph on the form.
 - √ Wait for your roll call.
 - ✓ Go to MESS DEPOSIT TABLE and deposit the cash.
 - ✓ Go to <u>HOSTEL VERIFICATION TABLE</u> and verify all the Details (Including Hostel Fees Receipt, after verify by account section).
 - ✓ Go to ROOM <u>ALLOTMENT TABLE</u> and confirm your room.
 - ✓ Submit your document on <u>DOCUMENT SUBMISSION TABLE</u>.

Process-2 (Venue:- Respective blocks)

- ✓ Get your room allotment letter 2022-23 and submit it to Warden of your respective block at site.
- ✓ Wait at the block for your turn.
- ✓ Warden will open the room.
- ✓ Check the inventory and sign the form.
- ✓ Lock the room with your own lock.

HOSTEL ROOM ALLOTMENT PROCEDURE 2022-23 (Girls)

Welcome to COEP Hostel.....

- Process-1 (Venue:- Girls Mess)
 - ✓ First collect Room allotment letter 2022-23 and Hostel Identity card form, Inventory form from Hostel Xerox Store.
 - ✓ All the particulars on form are mandatory and should be filled properly and paste your colored photograph on the form.
 - ✓ Wait for your roll call.
 - ✓ Go to MESS DEPOSIT TABLE and deposit the cash.
 - ✓ Go to <u>HOSTEL VERIFICATION TABLE</u> and verify all the Details(Including Hostel Fees Receipt, after verify by account section).
 - ✓ Go to ROOM <u>ALLOTMENT TABLE</u> and confirm your room.
 - ✓ Submit your document on <u>DOCUMENT SUBMISSION TABLE</u>.

Process-2 (Venue:- Respective blocks)

- ✓ Get your room allotment letter 2022-23 and submit it to Warden of your respective block at site.
- ✓ Wait at the block for your turn.
- ✓ Warden will open the room.
- ✓ Check the inventory and sign the form.
- ✓ Lock the room with your own lock.