



# COEP TECHNOLOGICAL UNIVERSITY (COEP Tech)

A Unitary Public University of Government of Maharashtra  
(Formerly College of Engineering Pune (COEP))

## Instructions for COEP Tech's Online RPET Examination for PhD Admission

**Examination Date: 3<sup>rd</sup> Jan 2024**

**Timings: 11 a.m. to 1 p.m.**

1. Students are appealed to take the MOCK test at-least once before attempting actual online examination.
2. The video for attempting the examination is uploaded on the website .
3. Every eligible student will receive the Moodle login credentials on the email-id you have given while filling the application form. You will receive the mail on or before 6 p.m. of 2<sup>nd</sup> JAN 2024.
4. The examination is for 2 hours. There are 35 questions of 2 marks each. Thus, total 70 marks.
5. Using a web camera is mandatory to attempt Proctored Online Exam. The web camera should be connected to the PC/Laptop on which the exam is being attempted and it should be always in the ON state.
6. If the web camera is disconnected from the PC/Laptop at any time during the exam, then the exam will stop immediately. The exam can be started only when the web camera is connected again and then the exam will start from the point where it had stopped earlier.
7. During the exam, students should ensure that there is sufficient light to enable the web camera to capture their activities clearly. Ensure that the surrounding area is well-illuminated for clear visibility.

8. The student should position himself/herself in front web camera appropriately with his / her face being clearly visible and s/he should ensure that s/he is being properly recorded by the web camera throughout the exam.
9. The student should ensure that during the exam no other person gets captured in the web camera preview. Students may get disqualified if any such activity is recorded.
10. Make sure that there is no noise in the background during the exam.
11. It is expected that every student has taken the Mock Test at least once, and figured any technical issues that exist at their end, must be solved before the actual Exam. The student should attempt it many times to ensure that there are no technical problems at their end. In case of any issue, related with Moodle, please contact Prof. Abhijit (9422308125)
12. The action performed by students on the exam window interface will be recorded throughout the exam duration. Also, students' continuous live recordings shall happen while attempting the exam. The IP address of the student's PC/Laptop will also be recorded during the exam.
13. This recorded information will be used only for the purpose of ensuring fairness and transparency in the conduction of the exam and this recording will be solely used for the purpose of monitoring the exam.
14. The recorded data will be automatically uploaded to the server during and after the completion of the exam.
15. After the student starts the examination, it will end automatically after the stipulated time elapses provided the student must be logged in to the exam system during the time elapses.
16. If a student closes the exam window without ending the test or before time is up, his/her result will not be considered for further processing. Once the examination time is up, he/she will not be able to attempt it again.
17. Student needs to complete the exam in mentioned time only. Extension in time beyond the stipulated time is not allowed.

18. The students can attempt the exam using a laptop or desktop, and **not a smartphone**. Use only the latest Firefox or Chrome browser.
19. Availability of the Hardware, Software, Broadband Internet and Power Backup at the time of the exam is the sole responsibility of the student and COEP will not be responsible for any delay in the exam due to failure of the above-mentioned resources at the student's side.
20. If due for any reason, the computer shuts down or the exam window gets closed, students can re-login and can continue with the exams. (No additional time will be given on account of this.)
21. COEP reserves all rights to change any above-mentioned rules and regulations at any stage during the entire process.
22. COEP in its sole discretion may disqualify the student if the student fails to follow the pre-examination instructions or causes a breach in the terms and conditions of Proctored Online Exam or has supplied false or incorrect or incomplete information, or for any other reason, the Institute finds appropriate.

Director,

Board of Examination and Evaluation

COEPTech University