Notice for Online Registration for Re-Exam

Re-Exams will be conducted from 18th December to 23rd December 2017.

{You may refer website for Re-Exam Time Table of First Year Courses and for SY to Final Year B.Tech & M. Tech. consult with the concerned course teacher / Department for date and time of exam for a particular Course (subject)}

All concerned students are advised to follow the following steps for online registration –

Steps of Re-Exam Registration for (FY BTech, SY BTech, T.Y.B.Tech) Student:

1) Go to**: portal.coep.org.in:9093**

2) Academic > Student Re - Examination Registration

3) Register the Re- Exam Subject

4) Check on your profile page is it registers all re-exam subjects currently?

5) Come to the following venue and show re-exam Fee receipt and approve your Re-exam registration.

Approval procedure is scheduled on

Date	For all courses of SY, TY, Final Yr. B. Tech	16th December 2017 (Saturday).
	For all courses of FY B. Tech and FY, SY M. Tech	17th December 2017 (Sunday).
Venue:	**Cognizant Lab : Academic Complex**	
Time:	10:30 AM To 03:00 PM	

All concerned students are advised to be present in time along with

1) Identity card,

2) Fees paid receipt in duplicate, *(No fees required for medical cases approved by Dean (Academics)*

3) Authority letter (Only in case of registration in absentia) and

4) **Approvals of special cases / requests if any**

Detained, dropped, absent {*except medical cases approved by Dean (Academics)*}, defaulter, copy case. . etc., all such students are not allowed to register for re-Exam.

Payment mode: online only.

Fees to be paid well in advance @ Rs. 500/- Per course. You can pay the required amount online thru SBI collect today onwards till the day of registration. 'Procedure for e-payment for amounts related to exam cell' is displayed on our website under Academics tab further in the dropdown list of Exam cell. The same is given below.

Procedure for e-payment -- thru "STATE BANK COLLECT" facility of SBI

1. Please visit State Bank website https://www.onlinesbi.com/

2. Find and click STATE BANK COLLECT, the 6th option from left hand side on the first horizontal bar.

3. Click Check Box to proceed for payment

   I have read and accepted the terms and conditions stated above.

4. You will be prompted to proceed further

5. After accurately acting upon all the steps prompted further, you can make payments for Re-exam Fee (Rs. 500/- per course) .

6. Take the printout of the receipt for further references. And use it to submit where ever required.

Exam Cell